



ADDMORE SERVICES

Focus on your Core Business and Outsource

AUTOCAD · BIM · COST ESTIMATION & TAKEOFFS · ARCHITECTURAL DRAWINGS



FAQ

All about
ADDMORE Services

www.addmoreservices.com



01

Q How does it work?

A Answer

You provide detailed plans via email or Dropbox (or similar). We will need a complete set of drawings ACAD and PDF and a clear written brief on your requirements and expectations.

If there are conflicts in the documents we will raise a Request for Information (RFI) which will be time-sensitive based on the deliverable timeframe.



02

Q What are the services you provide?

A Answer

We provide the following:

- Engineering workshop drawings and ERP solutions
- Project Management, FF&E Sourcing and Consultancy
- Quantity take offs and Cost Management
- Architectural drawings, BIM Services and Renderings
- F&B Hospitality Design and Consultancy
- ADDMORE Outsourcing - Offshoring, Full Outsourcing and skilled workers recruitment and migration to Australia and the UK
- ADDMORE Recruitment

03



Will you customize your services for our particular needs?



Answer

We can include or exclude any items you specify. We can also change our default template to meet your requirements.

If you provide soft copy files we can use your formats to enable your immediate issue upon receipt.



04

Q What is the cost?

A Answer

We charge based on our assessment of the hours required for the services to be delivered depending on project size, complexity and time frame.



05



To which countries do you provide your service?



Answer

We are a Global service provider but the primary markets are

USA, Australia, UK, Republic of Ireland, UAE, and Kingdom of Saudi Arabia

However, our extensive international experience enables us to work in most countries.



06

Q What is your turnaround time?

A Answer

We work five days a week, and our large team can provide exceptional turnaround times when required. We can extend our working day from 8 hours to 10 hours and work Saturdays; however, this will be reflected in the pricing as required.

We deliver projects on deadlines agreed upon as a matter of commitment to our written word.



07

Q What softwares do you use?

A Answer

We use PlanSwift, On screen take off (OST), Bluebeam, Solidworks, SketchUp, 3D Max and others.

For Architectural services, we use Autodesk, AutoCAD, and Revit. For estimating we use customized Excel estimating sheets, and Crows Nest software, or we can work on the software of the client's preference with an appropriate lead time for adjustment to specialized software.



08

Q What is outsourcing?

A Answer

There are three types of outsourcing we refer to:

Offshore Outsourcing - long-term plans suited to a minimum 12-month contract where you select your staff set your salaries and manage directly to your new offshore studio or division for a monthly fee.

Managed Staff Leasing - excellent for clients working on a project that will be a minimum six (6) months.

Project-based - based on the number of months required, taking into account the complexity and size of the client's project.

We also offer Recruitment and RPO Services via our team partner, Talent Connect SA. More info [here](#).

Check out our H&S Policy [here](#).